

# DRUK HOLDING AND INVESTMENTS LIMITED

## EMPLOYMENT APPLICATION FORM

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VACANCY APPLIED FOR: \_\_\_\_\_

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### PERSONAL DETAILS

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_ (Home) \_\_\_\_\_ (Mobile) \_\_\_\_\_ (Work)

Email: \_\_\_\_\_ Preferred contact: \_\_\_\_\_

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Are you currently employed?

Yes

No

Are you available to commence employment immediately? \_\_\_\_\_

If not, what is your current notice period? \_\_\_\_\_

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### EDUCATION

	Secondary School	College/University	Post-graduate/Professional
<b>Name of Educational Institute</b>			
<b>Diploma/Degree/Certificate received</b>			
<b>Honours received</b>			
<b>Specialised training skills/extra curricular activities</b>			

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# DRUK HOLDING AND INVESTMENTS LIMITED

## EMPLOYMENT EXPERIENCE

Please list your current/recent employer first.

<b>Employer:</b>		<b>Dates Employed</b>	
<b>Address:</b>		<b>From:</b>	
<b>Telephone No:</b>		<b>To:</b>	
<b>Job Title:</b>		<b>Manager/Supervisor:</b>	
<b>Type of Business:</b>		<b>Reason for Leaving:</b>	

<b>Employer:</b>		<b>Dates Employed</b>	
<b>Address:</b>		<b>From:</b>	
<b>Telephone No:</b>		<b>To:</b>	
<b>Job Title:</b>		<b>Manager/Supervisor:</b>	
<b>Type of Business:</b>		<b>Reason for Leaving:</b>	

<b>Employer:</b>		<b>Dates Employed</b>	
<b>Address:</b>		<b>From:</b>	
<b>Telephone No:</b>		<b>To:</b>	
<b>Job Title:</b>		<b>Manager/Supervisor</b>	
<b>Type of Business:</b>		<b>Reason for Leaving</b>	

Additional pages of employment experience are attached to this application

**DRUK HOLDING AND INVESTMENTS LIMITED**

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**REFEREES**

Please provide contact details for two referees for your application, at least one of which must be a professional referee.

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Position: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

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Telephone: \_\_\_\_\_  
(Home) (Mobile) (Work)

Email: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Position: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

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Telephone: \_\_\_\_\_  
(Home) (Mobile) (Work)

Email: \_\_\_\_\_

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**SPECIALIST SKILLS & QUALIFICATIONS**

Please list any additional skills/memberships/licenses/certificates you feel support your application:

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Additional pages of specialist skills & qualifications are attached to this application

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# **DRUK HOLDING AND INVESTMENTS LIMITED**

## **DECLARATION**

Please read carefully and sign the statement below:

I understand and agree that:

- The information I have provided on this application is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume, or any other materials, or during interviews, can justify the refusal of employment, or if employed, the termination of employment.
- Any offer of employment I may receive from DHI is contingent upon my successful completion of the company's pre-employment screening process, including DHI receiving references it considers satisfactory.
- All of my present and former employers and those individuals I have listed as references my be requested to furnish information about my employment record, including a statement of the reason for the termination of my employment, work performance, abilities and other qualities pertinent to my qualifications for employment.
- I agree to DHI keeping this application on file for the purposes of considering my current application and also in the event that future vacancies arise for which I may be suitable.

Signature:.....

Date: .....

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