

**COURSE JOINING REPORT FORM AND BANK ACCOUNT INFORMATION**

Secretary,  
Royal Civil Service Commission,  
Thimphu.

Sir,

Ref: RCSC Award letter No:

Date

I (Name) have joined the Course/Training Programme as per details below:

- 1. Course title :
- 2. Institute & address :
- 3. Start date of course and duration :
- 4. Date of joining :
- 5. Funding Agency :
- 6. Mailing address :
- 7. Telephone #: Fax # e-mail:

I have opened the following bank account where payments of stipend and allowance can be sent. To be completed by candidates sponsored through Nationally Executed Projects only.

Name of the Bank :

Complete Address of the Bank :

Bank Account: Fax #. Of the bank:

Name: Designation: Signature:

Official address in Bhutan:

Place:

Date:

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**(COUNTERSIGNED)**

Place:

Date: (Course Supervisor/Head of Institute)

Name :

Designation :

Address :

Telephone #:

Fax #

e-mail: