



དབལ་ལྡན་འབྲུག་གཞུང་།
རྒྱལ་ཁབ་ཞི་གཡོག་ལྷན་ཚོགས།
ROYAL GOVERNMENT OF BHUTAN
ROYAL CIVIL SERVICE COMMISSION



Excellence In Service Of The Tsawa-Sum

INSERVICE TRAINING NOMINATION FORM

I. Particulars of the Candidate Nominated

- a) Name :
- b) Employee ID No. :
- c) Designation :
- d) Place of Posting & Employing Agency :
- d) Date of Birth :
- e) Name, Occupation and Nationality of Spouse :
- g) Permanent Address :
- h) Documents verified (quote reference



དཔལ་ལྷན་འབྲུག་གཞུང་།
རྒྱལ་གཞུང་གི་གཞི་རྒྱུ་ལྷན་ཚོགས།
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numbers) *

- i) Security Clearance Certificate :
- ii) Audit Clearance Certificate :
- iii) Citizenship ID Card Number :

i) Qualification :

j) Date of Initial appointment in Govt. Service :

k) Date of appointment to the present position :

l) Present job description (State Briefly)

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དབུ་ལྡན་འབྲུག་གཞུང་།
རྒྱལ་ཁབ་ཞི་གཞི་གཉེན་མཚུགས་
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II. Details of Training to be undertaken

- a) Planned (quote slot number) or unplanned :
- b) Course Title/Field of Training :
- c) Institute and Location (Mention Country) :
- d) Course commencement and duration :
- e) Funding Agency :

* *For in-country short-term training, the candidates are not required to produce the documents.*



དབལ་ལྡན་འབྲུག་གཞུང་།
རྒྱལ་ཁབ་འཛུགས་ཞི་གཞིའི་ལྷན་ཁག་ལྷན་ཁག་།
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For ex-country short-term training, the original documents are to be retained with Agencies.

For ex-country long-term training, the original documents are to be submitted to the RCSC.

- III. **Details of all Past Training (including Seminars/Study Tours/Workshops) (if the space provided is not sufficient, use a separate sheet). Please start with the last training attended.**

Course Title	Institute & Location (Mention Country)	Date (dd/mm/yy)	Duration (months)	Funding Agency
i)				
ii)				
iii)				
iv)				

- IV. **Special achievements/research work done/extracurricular activities (mention briefly and enclose documentary evidence)**

I hereby certify that the above information is correct to the best of my knowledge. I understand that I am liable to be subjected to disciplinary actions by appropriate authorities in the event that they find the above information incomplete or incorrect.

