

VACANCY ANNOUNCEMENT

The Ministry of Foreign Affairs is pleased to announce the following vacancies for the In-Service Civil Servants:

Sl. No.	Designation	Position Level & Sub-Level	Department	No. of Slot	Qualification
1	Asst. Desk Officer	P5-A	Department of Bilateral Affairs	1	Bachelors Degree with Post Graduate Diploma in Public Administration (PGDPA)
			Department of SAARC & Regional Organizations	1	
2	Assistant Protocol Officer	P5-A	Department of Protocol, Programme & Hospitality Division	2	Bachelors Degree with PGDPA
3	Assistant/ Human Resource Officer	P5-A/P4-A	Human Resource Section	1	Bachelors Degree with PGDPA

Interested In-Service Civil Servants who meet the eligibility criteria as per Chapter 13, Section 7 of the BCSR-2010 may apply to the Human Resource & Development Section, AFD latest by 09th July 2012 with following documents on the Civil Service Employment Form:

1. Academic transcripts
2. Curriculum Vitae
3. Valid Security Clearance Certificate
4. Valid Medical certificate

A candidate with relevant training and work experience will be given preference for the purpose of short listing. For further information, please contact HR Section at extension no. 146 during office hours.

HR Management & Development Section, AFD