



**SOUTH ASIAN ASSOCIATION
FOR REGIONAL COOPERATION
SECRETARIAT**

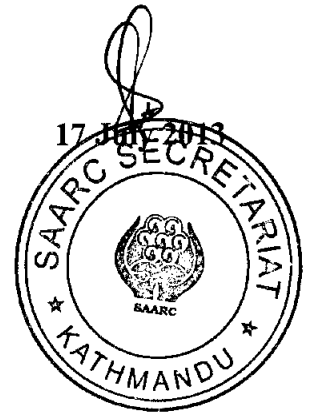
Email/Fax Message No. 1425/6/183
No. SAARC/IPA/SIC

The Secretariat of the South Asian Association for Regional Cooperation (SAARC) presents its compliments to the Ministries of Foreign/External Affairs of the Member States of SAARC and has the honour to inform that the SAARC Information Centre, Kathmandu has announced the vacancy for a post of Sr. Programme Manager as Professional Staff on foreign deputation basis for a period of 3 years from the date of assumption of charge. The terms and conditions of appointment and other details are available in the website www.saarc-sic.org. A copy of SIC announcement letter is enclosed.

The esteemed Ministries are kindly requested to **send their recommended candidature, together with filled in Form and supporting documents, latest by 15th September, 2013.**

The Secretariat of the South Asian Association for Regional Cooperation avails itself of this opportunity to renew to the Ministries of Foreign/External Affairs of the Member States of SAARC the assurances of its highest consideration.

Encl: **As stated**



Ministry of Foreign/External Affairs
[SAARC Division/Department]
Member States of SAARC

Copy to: Director, SAARC Information Centre (SIC), Kathmandu

**SAARC INFORMATION CENTRE (SIC)
Kathmandu, Nepal**

Post : Senior Programme Manager
Tenure : 3 Years
Category : Professional Staff

Minimum Qualifications:

- A Master Degree in Management/Public Administration (Information Management System preferable)

OR

- A Master Degree in Mass Communication and Journalism(With Information Management System preferable)

Experience , Duties and Responsibility:

- Available in it's website www.saarc-sic.org

Salary and other entitlement:

- Available in www.saarc-sic.org .

Application form for the Post

- Available in www.saarc-sic.org .

Details information on appointment procedure terms and conditions etc is available at the SAARC Division, Ministry of Foreign/External Affairs, member States of SAARC the duly filled application form and supporting documents with the recommendation of competent authorities should reach the Director of SAARC Information Centre, Media Village, Kathmandu, Nepal through the Ministry of Foreign/External of the respective Member not later **16 September 2013**.

Candidate should submit their Application to the Ministry of Foreign/External Affairs with in **9 September 2013.*

