



SAARC
Msg. No. 1240/4/214

**SOUTH ASIAN ASSOCIATION
FOR REGIONAL COOPERATION
SECRETARIAT**

SAARC/ETF/218/SSBs/Advt/2014

URGENT

Vacancies of Professional Staff in SARSO and SARCO

The Secretariat of the South Asian Association for Regional Cooperation presents its compliments to the Ministries of Foreign/External Affairs (SAARC Division) of the Member States of SAARC and has the honour to request that the **enclosed** Advertisements of vacant positions in the SAARC Arbitration Council (SARCO), Islamabad and in the South Asian Regional Standards Organisation (SARCO) may be given due publicity so that the vacant posts are filled up at an early date for smooth functioning of the two SAARC Specialised Bodies. The advertisements have already been uploaded on the website of the SAARC Secretariat.

2. Urgent action would be highly appreciated.

3. The Secretariat of the South Asian Association for Regional Cooperation avails itself of this opportunity to renew to the Ministries of Foreign/External Affairs of the Member States/Governments of SAARC, the assurances of its highest consideration.

Encl: As Stated

The Ministries of Foreign/External Affairs
All Member States of SAARC

Attn: Director-General/Joint Secretary/Director/Under Secretary (SAARC)





SAARC ARBITRATION COUNCIL

VACANCY ANNOUNCEMENT

SAARC Arbitration Council (SARCO), an inter-governmental body having its Secretariat at Islamabad-Pakistan was established by the Governments of eight SAARC Member States in 2009 and subsequently declared as a Specialized Body, currently has the following Professional Category vacancy:

Name of the Post:	Deputy Director (Law)
Place of Posting:	Islamabad-Pakistan
Tenure of the Post:	03 (Three) years.
Qualification:	Bachelor degree in Law, preference would be given to the candidates having Masters degree in Law
Skills & Experience:	Seven years experience with two years in senior management position. Preference would be given to the candidates with experience in fields related to Alternative Dispute Resolution

Remuneration:

The sending Member Government, on selection, shall continue to pay salary of the Professional Staff of the SAARC Arbitration Council and shall bear all costs associated with the joining and return passage of officer and of his accompanying entitled family members and transportation of personal effects, including packing, handling and insurance charges in accordance with their respective rules and regulations.

The Living Allowance shall be US\$ 1,282.60 per month payable 50% in US Dollar and 50% in Pak Rupee currency; and US\$ 656/- per month for residential accommodation.

Other entitlement and benefits like medical allowance, children education allowance etc will be as per the approved SARCO Rules. The interested candidates may obtain information in this regard from SARCO by e-mail at info@sarco.org.pk.

1. Applications should be accompanied with attested copies of Educational Certificates, Work Experience Certificates, National Identity Card/Passport and latest passport size photograph.
2. SARCO is Equal Opportunity Employer and females are, therefore, strongly encouraged to apply.
3. Computer literate with excellent written communication and interpersonal skills are required.

4. Only short-listed candidates will be called for interview. Their per diem and travel cost may be paid by SARCO
5. Interested candidates are advised to submit a hard copy of their application along with Resume/CV at the address given below.
6. A soft copy of the application/resume should also be forwarded to the SAARC Secretariat, Kathmandu, Nepal on its email id: dirind@saarc-sec.org and a copy to SAARC Division of the Ministry of Foreign Affairs, Islamabad on its email id: saarcsection@yahoo.com.
7. Application submission deadline is one month from the date of advertisement.

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Website: www.sarco.org.pk



South Asian Regional Standards Organization
(SARSO)
116/A Tejgaon Industrial Area
Dhaka-1208

No.SARSO/Recruitment/01/2014

Date: 08-06-2014

Category: Professional Staff

To develop SAARC Regional Standards with a view to removing technical barriers to trade and to boost intra-SAARC trade aiming to access in the global market South Asian Regional Standards Organization (SARSO) has been established having its Headquarter in Dhaka.

For efficient functioning of the organization applications are invited for filling up the following posts of **Professional Staff** from the appropriately qualified persons as mentioned below from among the nationals of the SAARC member states under the following conditions.

Designation & No. of vacancies	Salary and allowances	Qualifications, Experiences and Age
Director 2(two) Posts	Salary-US\$ 3000/- Residential Accommodation-US\$-500/-	Post graduate degree with basic sciences or Graduate degree in Engineering. 12 (twelve) years experience in standardization and/or conformity assessment and/or accreditation including some experience of dealing with relevant international organizations. Age: 40-50 years.
Deputy Director 2(two) Posts	Salary-US\$ 2500/- Residential Accommodation-US\$-450/-	Post graduate degree with basic sciences or Graduate degree in Engineering. 10 (ten) years experience in standardization and /or conformity assessment and/or accreditation. Age; 35- 45 years.

Other entitlements include Children Education Allowance, Medical Facilities, Furnishing Grant, etc as per approved Rules of SARSO which may be obtained by the interested candidates from SARSO, Dhaka by e-mail at drhkabir_bsti@yahoo.com.

Conditions:

- (a) The applications are to be sent along with CV, attested copies of certificates of educational qualifications and experiences and two copies of passport size photograph.
- (b) The applicants will send their applications through proper channel to the Director General, SARSO, Dhaka by e-mail at drhkabir_bsti@yahoo.com and by post at the address given below with a copy by e-mail to SAARC Secretariat, Kathmandu at dirind@saarc-sec.org and SAARC Division, Ministry of Foreign Affairs, Dhaka at assaarc@mofa.bd.org. The last date for submission of the application is 25 July 2014.
- (c) The appointment shall be subject to the proviso that no objection is raised by their respective Governments.
- (d) The applications will be accompanied by a character certificate issued by the local police authorities.
- (e) The duration of the service in the post of both the categories will be 3(three) years.
- (f) Only the short- listed candidates will be invited for interview.
- (g) The candidates short-listed from the member states except the host country will be paid travel cost and per diem as per SAARC rules.



Dr. Syed Humayun Kabir
Director General
South Asian Regional Standards Organisation
(SARSO)
116/A Tejgaon Industrial Area
Dhaka-1208