

Shortlisted Candidates

The Ministry of Foreign Affairs is pleased to announce the list of shortlisted candidates for the posts of Administrative Assistant and Personal Assistant on lateral transfer as detailed below:

1. Administrative Assistant

SL .	NAME	EID	POSITION TITLE	P/ LEVEL	PRESENT WORKING AGENCY	REMARKS
1	Tshechimo	201004006	Admin Asst. II	S4-A	Department of Immigration, MoCHA, Thimphu	<i>Shortlisted</i>
2	Jigme Loday	201109070	Admin Asst. II	S4-A	Dungna LSS, Chukha Dzongkhag	<i>Shortlisted</i>
3	Sonam Lhamo	200901631	Personal Asst. II	S4-A	Dratshang Lhentshog, Thimphu	<i>Shortlisted</i>
4	Kezang Lhamo	200707340	Admin Asst. II	S4-A	Chukha Central School, Chukha	<i>Shortlisted</i>
5	Pem Choden	201109037	Admin Asst. II	S4-A	Bhutan National Legal Institute, Thimphu	<i>Shortlisted</i>

2. Personal Assistants

SL	NAME	EID	POSITION TITLE	P/ LEVEL	PRESENT WORKING AGENCY	REMARKS
1	Tshering Dema	200611113	Personal Asst. I	S3-A	National Assembly, Thimphu	<i>Shortlisted</i>
2	Wangmo	200207241	Admin Asst. I	S3-A	Ministry of Education, Thimphu	<i>Shortlisted</i>
3	Sonam Choki	200407080	Admin Asst. I	S3-A	Ministry of Education, Thimphu	<i>Shortlisted</i>

The shortlisted candidates are requested to report to Directorate of Services, Ministry of Foreign Affairs **on 9th February 2018 at 9:30 AM** for the interview with the following documents:

1. Valid CID in original
2. No Objection Certificate from current Department/Ministry/Agency (if you have not submitted earlier)
3. Academic Transcripts in original
4. Certificates/transcripts of relevant training availed (if any) in original.
5. Medical fitness certificate in original (if you have not submitted original copy)

For any queries, please contact Human Resource Section, MFA at 328172/328183 during office hours.

*****HRS, MFA*****