



དཔལ་ལྷན་འབྲུག་གཞུང་ ཕྱི་འབྲེལ་ལྷན་ཁག

Directorate of Services
Ministry of Foreign Affairs
Royal Government of Bhutan

MFA/DS/HRS/02/2019/

March 22, 2019

Announcement for Shortlisted Applicants

The Ministry of Foreign Affairs is pleased to announce the shortlisted candidates for the post of Administrative Assistants and Drivers.

The shortlisted candidates are requested to attend the selection process at the Directorate of Services, Ministry of Foreign Affairs, near Changangkha Lower Secondary School as indicated:

SL	Date	Reporting Time	Remarks
1	28 th March, 2019	8:45 AM	Interview for Administrative Assistants
2	28 th March, 2019	1:45 PM	Interview for Drivers

SL .1 . Shortlisted applicants for the post of Administrative Assistant

SL.	NAME	EID No.	POSITION TITLE	POSITION LEVEL	REMARKS
1	Chencho Gyeltshen	201005096	PA II	S4-A	<i>shortlisted</i>
2	Chador Tshomo	200901118	Admin Asst. II	S4-A	<i>shortlisted</i>
3	Jangchub Dema	20121000824	Admin Asst. II	S4-A	<i>shortlisted</i>
4	Pema Choden	200910024	PA II	S4-A	<i>shortlisted</i>
5	Pema Lhadon	20100902073	PA II	S4-A	<i>shortlisted</i>
6	Sonam Edon	201004004	PA II	S4-A	<i>shortlisted</i>
7	Sonam Om	201108011	Admin Asst. II	S4-A	<i>shortlisted</i>
8	Tashi Norbu	20130802528	Admin Asst. II	S4-A	<i>shortlisted</i>
9	Tashi Tshomo	20121204907	PA II	S4-A	<i>shortlisted</i>
10	Tshering Pem	20120800742	PA II	S4-A	<i>shortlisted</i>
11	Tshewang Lhamo	201004033	Admin Asst. II	S4-A	<i>shortlisted</i>
12	Tshering Zangmo	20100902122	PA II	S4-A	<i>shortlisted</i>
13	Ugyen	20130802286	PA II	S4-A	<i>shortlisted</i>
14	Ugyen Wangmo	200903015	PA II	S4-A	<i>shortlisted</i>
15	Wangmo	20120900781	PA II	S4-A	<i>shortlisted</i>



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SL. 2. Shortlisted applicants for the post of Drivers

Sl.	Name	CID	Remarks
1	Choten Duba	11506003175	shortlisted
2	Dechen Wangdi	11505002708	shortlisted
3	Dechen Wangdi	11405000690	shortlisted
4	Dorji Gyeltshen	10701000270	shortlisted
5	Jiwan Gurung	10303000096	shortlisted
6	Jigme Zangpo	11105000506	shortlisted
7	Karma Gyeltshen	11602000101	shortlisted
8	Karma Loday	10703002515	shortlisted
9	Karma Tashi	11608001886	shortlisted
10	Kumar Rai	11213000008	shortlisted
11	Lhaden Norbu	12007000024	shortlisted
12	Nim Dorji	11403000132	shortlisted
13	Ngawang Thinley	10711000485	shortlisted
14	Pempa	11913001792	shortlisted
15	Pema Sangay	10716001009	shortlisted
16	Tashi Gyeltshen	11107007597	shortlisted
17	Tenzin Wangchuk	11512003197	shortlisted
18	Tshering	10706003102	shortlisted
19	Tshering Dorji	10802000052	shortlisted
20	Tshewang Rinzin	11208000419	shortlisted

Kindly produce the following documents in original during the interview:

Sl.1. Administrative Assistant

1. No Objection Certificate from the parent agency (if you have not submitted earlier)
2. Academic Transcripts in original
3. Certificates/transcripts of relevant training availed (if any) in original.
4. Certificates of Merit (if any)

Sl. 2. Drivers

1. Academic Transcripts in original (Bachelors/PG/Masters)
2. Valid driving license
3. Valid medical certificate
4. Certificates/transcripts of relevant training availed (if any) in original.
5. Certificates of Merit (if any)
6. No Objection Certificate from the parent agency (if you have not submitted earlier)

For any queries, please contact Human Resource Section, MFA at 328172/328183 during office hours.