

**National Pension & Provident Fund**  
**Thimphu**  
**PENSION & PROVIDENT FUND REFUND FORM**

1. Name :
2. NPPFP No. :
3. Citizenship ID No. :
4. Date of Joining Service :
5. Date of Reliving service :
6. Reasons of leaving service : Superannuation/Voluntary/  
Termination/Compulsory/Others/dead case
7. Members who have contributed more than 10 years but before 20 years (i.e. 239 months contributions) can choose the options, whether to stay under pension or to avail benefit in lump-sum from pension account. *(Surviving family beneficiaries are not eligible to choose this option).*
  - a. Avail monthly pension
  - b. Lump-sum payment

(Please tick)


**Signature of a Member**  
**Nominee (applicable in case of death only)**

---

**Other documents to be attached**

- a. Forwarding letter from employer directing the NPPF to process the benefits
- b. A copy of Retirement Order
- c. A copy of Relieving Order
- d. Last Pay Certificate
- e. A copy of Royal Audit Authority Clearance
- f. Pension Benefit Form-IIP *(for members retired more than 10 yrs and has opted 7 (a) above)*
- g. Disability Benefit Form –IID *(for members permanently disabled only)*
- h. Surviving spouse /Children /Orphan/ Dependent Parent-IIS (for survivors, health cards)
- i. Marriage Certificate and Citizenship Identity Card

**Accounts Officer**  
**(Verified by)**  
*(Seal and signatures)*

**HR Officer**  
**(Verified by)**  
*(Seal and signatures)*

**Chief ADM. Officer**  
**(Approved by)**  
*(Seal and signatures)*