



### Appendix C

**Bhutan InfoComm and Media Authority  
Royal Government of Bhutan  
Thimphu**

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Form of Application for *ad hoc* Accreditation for foreign journalist

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**To,  
The Director  
Bhutan InfoComm and Media Authority  
Thimphu**

**Personal Details:**

1. First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

2. Date of Birth: \_\_\_\_\_ (dd/mm/yyyy)

3. Sex: \_\_\_\_\_ Male/Female

4. Nationality \_\_\_\_\_

5. Whether ordinarily resident in Bhutan: ☐ Yes ☐ No ☐ NA

6. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Telephone No. \_\_\_\_\_ Mobile Number: \_\_\_\_\_

8. Email: \_\_\_\_\_

9. (a) Whether: ☐ A freelance ☐ employed by a media organization

(b) If employed by a media organization, name and address of the organization:

\_\_\_\_\_  
\_\_\_\_\_

(c) Designation within the organization:

(d) If you are a freelance journalist, fill in the following:

(i) I work for the following Newspapers/ Magazines/ TV/ Radio Stations:

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(ii) I work as a (Tick where appropriate):

- ☐ Reporter
- ☐ Writer/Columnist
- ☐ Photographer
- ☐ Cameraman/women

(e) Number of years of experience as a journalist (whether freelance or employed):

(f) Attach Resume/CV along with the application

10. Details of immigration status in Bhutan (tick as appropriate):

(a) Are you on a:

- ☐ Work permit;
- ☐ Residence permits; or
- ☐ Visiting.

(b) Work/residence permit no. \_\_\_\_\_

(c) Date of issue: \_\_\_\_\_(dd/mm/yyyy)

(d) Date of expiry: \_\_\_\_\_(dd/mm/yyyy)

11. Since when have you been resident in Bhutan: \_\_\_\_\_

12. If visiting, dates of visit: From \_\_\_\_\_ To \_\_\_\_\_

13. (a) Have you ever been expelled from Bhutan: ☐ Yes ☐ No

(b) If “yes”, give dates and details \_\_\_\_\_

14. Tour Agent in Bhutan/Counterpart: \_\_\_\_\_

**Declaration and undertaking**

I hereby declare that the statements made and the information given above is true and complete to the best of my knowledge and belief. I undertake to inform the Bhutan Information, Communication and Media Authority immediately if any change to any of the information given above occurs, during the period between the signing of this declaration and the grant of *ad hoc* accreditation by the Authority, as well as during the period for which the ad hoc accreditation remains valid.

I also undertake to abide by all the applicable laws, regulations and rules of Bhutan as well as all the requirements and conditions specified by the Authority in relation to accredited journalists.

I am enclosing the following herewith [please tick]:

- ☐ A fee of Nu. 1,000 by Demand Draft No. \_\_\_\_\_ dt. \_\_\_\_\_ on Bank of Bhutan or Cash;
- ☐ Two passport-size photographs;
- ☐ A copy of the relevant pages from my passport containing personal information;
- ☐ A copy of my current work/resident permit;
- ☐ A letter from my current employer [for those employed by a media organization], or letter from the editor of any organization for which I write or report, confirming my status as a journalist.

**Signature of your employer  
applicant**

**Signature of the**

**Date:**