



South Asian  
Association  
for Regional  
Cooperation

# SAARC Agriculture Centre (SAC)

*Agricultural Knowledge & Information Hub in South Asia*

Reference No. SAC/654/2020/121

29 December 2020

His Excellency  
The Secretary General of SAARC  
SAARC Secretariat  
Kathmandu, Nepal.

*Attention: Director (ARD), SAARC Secretariat, Kathmandu, Nepal.*

**Subject: Request for issue of Note Verbale for wide circulation of vacancy announcement for the post of Project Coordinator at SAARC Agriculture Centre.**

Your Excellency,

I would like to apprise Your Excellency that International Fund for Agricultural Development (IFAD) and SAARC Agriculture Centre (SAC) have signed the Grant Agreement of the Project on **Consortium for Scaling-up Climate Smart Agriculture in South Asia (C-SUCSeS)** for SAARC Member States for a period of three years. This project has to be coordinated and managed by regionally recruited Project Coordinator under the overall supervision of the Director, SAARC Agriculture Centre.

SAC invites applications from the citizens of SAARC Member States having Master's Degree in Economics/ Agricultural Economics/ Agronomy/ Natural Resource/ Environment/ Public Policy. Terms of reference, qualification requirements and application form are annexed and also available on SAC website ([www.sac.org.bd](http://www.sac.org.bd)). The applications may be submitted directly to the Director, SAC ([director@sac.org.bd](mailto:director@sac.org.bd)) and Mr. Kinzang Gyeltshen, Senior Program Specialist (NRM) ([kingyel@hotmail.com](mailto:kingyel@hotmail.com)) latest by 4<sup>th</sup> March 2021.

May I, therefore, request Your Excellency to kindly issue a Note Verbale to the Ministries of Foreign/External Affairs of all Member States for wide circulation to attract the most competent candidate for the post.

Kindly accept, Your Excellency, the assurance of my highest consideration.

*Enclosed: Terms of Reference and Application Form.*

Yours sincerely,

  
29.12.2020  
Dr. Mian Sayeed Hassan  
Director