

ANNEX VIII: APPLICATION FORM FOR CUSTOMS DUTY, SALES TAX AND GREEN TAX EXEMPTION ON IMPORT OF GOODS/COMMODITIES



**ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF FINANCE
DEPARTMENT OF REVENUE & CUSTOMS**

Application for Sales Tax, Customs Duty and Green Tax Exemption on Goods & Commodities

[Please TICK where appropriate]

Sales Tax Exemption:	Customs Duty Exemption:	Green Tax Exemption:
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1. Project Details:

Name:.....

Entity Code:.....

Type:.....

Address:.....

Phone/Fax No.:.....

Source of Funding:.....

2. Applicant Details:

Name:.....

Designation:.....

Organization:.....

Address :.....

Contact No.:.....

3. Type of Import/Purchases:

Equipment

Motor Vehicle

Raw Materials

Plant & Machinery

Personal Effects

General Goods and Commodities

Others:.....

4. Purpose of Import/Purchases:

Bhutanese Organization

Foreign Diplomatic Mission

International Organization

Privileged Personal/Individual

Manufacturing Unit

Service Unit

Project

Others:.....

5. Country of Origin of Goods:

India:.....

Third Country:.....

Entry Point to Bhutan:.....

6. Supplier Details:

Name:.....

Address:.....

Invoice No.....

Invoice Date:.....

7. Import/Purchase Details

SL. No	BTC Code	Commodity Description	Unit	Quantity	Currency	Value/Amount
Total						

**If required please use separate sheet in the same format.*

I/We declare that information given in this application and attached documents are true and correct to the best of my knowledge, and shall be exclusively for the purpose(s) stated above. In case the declaration is found to be untrue & incorrect, I/We shall be liable for fines, penalties & prosecution as per provisions of the Customs Act of Bhutan 2017 and Sales Tax, Customs and Excise Act of the Kingdom of Bhutan 2000 (**Not applicable for diplomatic officials**).

(Seal, Signature & Date)

(Name & Designation)

- i. Details of imports/purchases must be entered as per actual invoice/bills OR Performa invoice/bills.*
- ii. Following documents must be enclosed with name and signature of the applicant:*
 - a. Two copies of bill(s)/invoice(s)*
 - b. Bill of Quantity (BOQ)*
 - c. Undertaking Note affixed with legal stamp must be enclosed*
 - d. Signature Declaration and Authorized Signature Declaration affixed with legal stamp*
 - e. Other relevant documents if necessary.*

FOR USE BY THE DEPARTMENT OF REVENUE & CUSTOMS, MINISTRY OF FINANCE

Please **TICK**:

Not Approved Approved

Name, Designation & Authorized Signature