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MINISTRY OF FOREIGN AFFAIRS
ROYAL GOVERNMENT OF BHUTAN
THIMPHU, BHUTAN



MFA/DoSS/QUOT/TKT (23)/2022-2023/554

21.06.2023

Notice Inviting Quotation: Air Ticket

Sealed rates are invited from authorized travel agents for air ticket for the following sector:

Date of Travel (DD/MM/YYYY)	Sector	Class	Number of Passenger	Remarks
01.07.2023	Paro-Bangkok	Economy	1pax	One way
07.07.2023& 08.07.2023	Paro-Delhi-NewYork Paro-Bangkok-NewYork	Business	1pax	One way

Type of Airline : Mention the Airline name and itinerary clearly.

Terms and Conditions:

- All bids must be submitted in a sealed envelope (plain) addressed to **Asst. Procurement Officer, Directorate of Services, Ministry of Foreign Affairs** and should be marked as "Quotation for Air Ticket with its respective sectors" on 22th June, 2023 on or before 3pm And it will open at 4:00 Pm on the same day. The quotation received after the deadline of submission shall be rejected as received late.
- The rate should be quoted as per the sector, Airlines and timing given above
- The Bidder (s) shall enclose a copy of **valid trade license, tax clearance certificate** along with its bid.
- The rates quoted shall not be subject to change for the duration of **5 hours after the opening** of the quotation.
- Conditional quotations entailing an increase of fares or change of airlines at the time of travel and offers such as wait list or offering alternative route shall not be accepted.
- Bidders should always provide quotes for full fare on "Economy and Business" with **CONFIRMED** seats only.
- Bidders shall quote for flexible tickets to enable change and refund in the event of any unavoidable circumstances. Cancellation and rebooking charges per ticket maybe specifically mentioned, wherever applicable.
- All rates should be mentioned in our local currency and should be inclusive of all incidental charges of Air service agents (Druk Air or Bhutan Airlines)
- Payment shall be made only after availing the travel and only upon submission of duly verified bills.
- The procuring agency reserves the right to award sector wise whoever found cheaper besides route and schedule conveniences.
- Bids shall be **rejected** or bidders shall **de-barred** from participating in the bidding process if they are found involved in any form of corruption or in collusion with the client.

Yours Sincerely,

(Procurement Officer)