



དཔལ་ལྷན་འབྲུག་གཞུང་ ཕྱི་འབྲེལ་དང་ཕྱི་རྒྱུ་རྒྱུ་ལྷན་ཁག།  
MINISTRY OF FOREIGN AFFAIRS AND EXTERNAL TRADE  
ROYAL GOVERNMENT OF BHUTAN

MoFAET/OOS/HRS/07/2023/214

26 December, 2023

The Ministry of Foreign Affairs and External Trade is pleased to announce the availability of the following vacancies for eligible in-service civil servants through lateral transfer:

Sl No	Position Title	Level	Min. Qualification required	Slot	Division / Department
1	Assistant Desk Officer	P5	Bachelor's Degree	1	Social & Development Division Department of Multilateral Affairs
2				1	Asia & Pacific Division Department of Bilateral Affairs
3				1	Tech Diplomacy Division Department of Economic & Tech Diplomacy

Interested In-service civil servants who meets the eligibility criteria under the administration service ( super structure ) may apply through Zhiyog Recruitment System (ZRS) on or before **12 January 2024** with the following documents:

1. Letter of intent with contact number and email Address.
2. ZEST generated CV verified by concerned HRO
3. Moderation score for last two years ( 2021-2022 & 2022-2023 ) with seal and signature of the concerned HRO
4. Valid Security and Audit Clearance
5. No objection Certificate recommended by the working agency and endorsed by HRC of the parent Agency

For eligibility, please refer to Chapter 13 of the BCSR 2023, available on the RCSC website ( [www.rcsc.gov.bt](http://www.rcsc.gov.bt) ). For any quarries, please contact HRS at 17603852 / 17925151 or email [schoki@mfa.gov.bt](mailto:schoki@mfa.gov.bt) during office hours.

( Tenzin )  
Dy. Chief HRO