

**MINISTRY OF FOREIGN AFFAIRS & EXTERNAL TRADE  
PROPERTY TRANSFER NOTE**

Transfer to:

Reference No. and Date:

Sl.No	Identification Code No.	Description	Qty	Rate	Total Value. (Nu)	Remarks
1						
2						
3						
4						
5						

**Handed over by:**

**Taken over by:**

(Name & Designation)

(Name & Designation)

**Head of the Agency**