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MINISTRY OF FOREIGN AFFAIRS AND EXTERNAL TRADE
ROYAL GOVERNMENT OF BHUTAN

MFAET/OOS/HRS/07/2026/29

27 January 2026

VACANCY ANNOUNCEMENT

The Ministry of Foreign Affairs and External Trade is pleased to announce the vacancy for the post of Chief of Division through open competition as detailed below:

Sl No	Position Title	Level	Min. Qualification required	Slot	Division	Department
1	Chief of Division	P1 A	Minimum of Bachelors degree	4	Planning and Public Diplomacy Division	Office of the Secretary
					Political and International Security Division	Department of Multilateral Affairs
					Asia and Pacific Division	Department of Bilateral Affairs
					Europe, America and Africa Division	

Interested In-service civil servants who meets the eligibility criteria under the administration service (super structure) may apply online via Zhiyog Recruitment System (link: <https://jobs.rcsc.gov.bt>) on or before **17 February 2025** with the following documents:

1. Letter of intent with contact number and email Address.
2. ZEST generated CV verified by concerned HRO
3. Moderation score for last two years (2023-2024 & 2024-2025) and verified by the concerned HRO
4. Valid Security and Audit Clearance
5. No objection Certificate recommended by the working agency and endorsed by HRC of the parent Agency

For eligibility, please refer to Section 11.7.3 of the BCSR 2023, available on the RCSC website (www.rcsc.gov.bt).
For any queries, please contact HRS at hrs.mfa.gov.bt during office hours.

Kelzang Dechen Wangmo
AHRO

